

LUDDINGTON & HALDENBY ANNUAL PARISH COUNCIL MEETING AGENDA

Dear Councillor,

You are hereby summoned to attend the meeting of Luddington and Haldenby **Annual Parish Council Meeting** on **Monday 15th May**. Proceedings will be held at Luddington Village Hall, commencing at **7.00pm**.

In accordance with the provision of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the public and press may attend the meeting.

The agenda is set out below.

C. Fox

Clerk to the Parish Council

Date of issue 9th May 2023.

2305/01 Election/Re-election of chair and Vice Chair

to elect/re-elect a Chair and Vice Chair for 2023-24 and to sign the Declaration of Acceptance of Office.

2305/02 Register of Interest Forms.

to inform all members to review their Register of Interests.

2305/03 To note apologies for absence and resignation notices.

2305/04 Public Participation.

To resolve, if necessary, to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened.

2305/05 Declaration of Interest.

a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

b) To note dispensations given to any member of the council in respect of the agenda items listed below.

2305/06 Minutes of previous meeting.

Minutes of the Parish Council Meeting held on 3rd April 2023 to be approved and signed.

Any reports/matters arising on these minutes will be discussed at the next proper Parish Council meeting.

2305/07 Chair's Report/Accounts

Internal Audit and AGAR

Financial report - Appendix A

Parish Council Annual Commitments Appendix B

2305/08 Review Policies and Procedures – Appendix C

2305/09 Report from Ward Cllrs on NLC issues.

To receive a report from the ward councillors on North Lincolnshire Council issues.

2305/10 Police Matters / NATs / Neighbourhood Watch.

To discuss any matters arising.

2305/11 Planning.

PA/2023/252 Haldenby Hall – Not yet determined

PA/2023/131 Haldenby Hall – Not yet determined

PA/2022/1948 Halkon Close - Not yet determined

PA/2021/645 Halkon Close - Not yet determined

2305/12 Correspondence.

Halkon Close Planning Application, email from Mark Simmonds Planning Services Ltd

BHIB Insurance Renewal

2305/13 Microgrant Applications.

Kathryn Darley - School Coronation afternoon tea - £300

Rosamund Baker – Planters Refresh - £275

Jane Christopher – Bridlington Coach Trip - £300

2305/14 Additional agenda Items for the next meeting.**2305/15 To confirm date for next meeting****Appendix A**

Invoices paid via online banking since the last meeting, current balance highlighted:

10 May 2023	DPC	C M FOX	-	£288.20	£9712.99
2 May 2023	DPC	PEPPERMILL ANTIQUE	-	£540.00	£10,001.19
2 May 2023	DPC	LUDDINGTON V HALL	-	£200.00	£10,541.19
28 April 2023	BAC	NORTH Lincs COUNCI	£1,700.00	-	£10,741.19
25 April 2023	DPC	TREE GENERATION	-	£390.00	£9,041.19
25 April 2023	DPC	ERNLLCA	-	£337.60	£9,431.19
25 April 2023	BAC	NORTH Lincs COUNCI	£6,324.00	-	£9,768.79
24 April 2023	POS	WWW.LEXISNE	-	£164.99	£3,444.79
24 April 2023	POS	REFORESTTW*	-	£14.49	£3,609.78
24 April 2023	POS	REFORESTTW*	-	£69.99	£3,624.27
24 April 2023	DPC	CWC LTD	-	£180.00	£3,694.26
20 April 2023	C/L	SAINSBURYS B 20APR	-	£150.00	£3,874.26
20 April 2023	DPC	R BAKER GRANT	-	£125.00	£4,024.26
30 March 2023	POS	IKEA LTD SHOP	-	£1,040.00	£4,149.26

Finance outstanding

In £00.00

Out £00.00

Appendix B

Luddington & Haldenby Parish Council Annual Commitments

March:	Kyanite Web hosting plus SSL certificate.
April:	PKF Littlejohn AGAR.
April:	ICO GDPR certification
April:	Claim VAT for previous year.
May:	Standing Orders Review AGM. Review NLC contract for grass cutting (2026).
June:	Annual Review of Declaration of interests, only need to notify if any changes to existing declaration.
June:	BHIB Public liability insurance.
June:	ERNLLCA membership.
September:	Playing field play equipment inspection.
December:	Begin precept discussions & calculations.
January:	Set Precept & Budget; add to minutes when agreed.
March	Grass Cutting contract.

Appendix C

Luddington and Haldenby Parish Council Policies & Procedures

- a) To review and approve the Standing Orders
- b) To review and approve the Financial Regulations
- c) To review and approve the Child Protection policy
- d) To review and approve the Adult Safeguarding policy
- e) To review and approve the Equality policy
- f) To review and approve the Health & Safety policy
- g) To review and approve the Publication scheme policy (Freedom of Information)
- h) To review and approve the GDPR policy
- i) To review and approve the Code of Conduct
- j) To review and approve the Emergency Plan policy